BEREAVEMENT

Upon request to and approval by the Dean of Students Office, students shall be given up to five (5) consecutive days (not including weekends or holidays) of excused absence for bereavement.

Each faculty member will excuse students from class and provide an opportunity to complete missed exams, quizzes, and other required work. Ultimately, students are responsible for all material covered in class and must work with each individual instructor as soon as they return to complete any required work.

Note: Students should also contact their Advisor and/or Academic Department/Program.