

# FINAL EXAMINATIONS (UNDERGRADUATE)

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The last examination in an undergraduate course must be given during final exam week; the Dean must approve exceptions. Faculty will administer final examinations according to the schedule for final examinations found at <http://www.slu.edu/registrar/calendars/final-exam-schedule.php>.

- If a student has three final examinations scheduled for the same day, a request to postpone the examination scheduled in the middle may be made. Faculty will give every consideration to the student's request.
- Advance authorization for deferring the taking of a final examination may be given, but only rarely and for serious reasons (e.g., medical or religious). The student must request the deferral in writing in advance of the final and receive permission from the Instructor. The Dean's Office must also be notified.
- The last examination in a course must be given during final exam week; the dean must approve exceptions. Faculty will administer final examinations according to the schedule for final examinations as printed in the Schedule of Classes publication. The final examination of the course is not to be given during the last week of the academic semester or on study day.