

GRADE APPEAL

Students must initiate a grade appeal within 90 days of the date that the course grade was posted. **Exception:** Graduating students must initiate a grade appeal within 30 days of the date that the course grade was posted.

Final grade appeals follow the procedures of the college/school of the course. In cases of cross-listed courses the procedures of the college/school of the primary department of the course are followed.

The grade appeal process must be resolved within one calendar year of the initiation of the appeal. **Exception:** The grade appeal process for graduating students must be resolved within 30 days of the initiation of the appeal.

Students may appeal a grade only for one or more of the following reasons:

- Miscalculation of grade.
- The assignment of a grade to a particular student on some basis other than performance in the course.
- The assignment of a grade to a particular student by more exacting or demanding standards than were applied to other students in that section.
- The grade assigned results from different standards than the criteria for performance and evaluation outlined in the course syllabus.